



# Financial Assistance Program

Valhalla: 914.493.7830 | Poughkeepsie: 845.483.5406

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## **Proof of Identity (bring at least ONE for each household member)**

- Passport
- Permanent resident alien card (green card)
- Birth certificate for every family member, including children under 21 years old
- Employment authorization card
- Driver license
- Photo ID for spouse / common-law partners

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## **Proof Of Address/Residency, Home Address (bring rent/mortgage receipt or agreement, plus one of these documents)**

- Utility bill
- Cell phone bill
- Cable television bill
- Letter from person you reside with or letter from landlord (must be notarized)

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## **Proof of Income**

- Last four weekly pay stubs or two bi-weekly pay stubs
- Letter from employer on company letterhead, signed and dated, indicating gross income
- If no letterhead, bring a notarized letter from the employer
- Award letter from Social Security Administration, pensions, annuities or disability certifications
- Proof of unemployment benefit
- If you are being supported by someone, a notarized letter from the person providing room/board
- If unemployed, documents showing financial assets that support you/your family
- Documentation of income from income-producing property, rental(s), business, child support, alimony
- Veterans benefits
- Worker compensation income

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## **Other**

- Proof of school attendance for children under 18 years old or in college

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Please either bring the documents with you to the Financial Assistance Office or mail them:

**Westchester Medical Center**  
Financial Assistance Program  
P.O. Box 277, Hawthorne, NY 10532

**MidHudson Regional Hospital**  
Financial Assistance Program  
241 North Road, Poughkeepsie, NY 12601